

Yuan Ze University Sports Facilities Management Measures

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Article 1 Purpose

These measures (hereinafter referred to as the Measures) are formulated to regulate the management of sports facilities in the University.

Article 2 The scope of sports facilities managed according to the Measures:

- I. Indoor facilities
 - (I) Gymnasium-A, B, C (including basketball, volleyball and badminton courts)
 - (II) Dance classroom
 - (III) Judo classroom
 - (IV) Taekwondo classroom
 - (V) Table tennis classroom in the basement of the Activity Center (Classroom 8003)
- II. Outdoor facilities
 - (I) Basketball court - A and B courts
 - (II) Volleyball court - A and B courts
 - (III) Tennis court - A, B, C, D, E courts
 - (IV) Softball field - A and B fields
 - (V) Croquet/Woodball court
 - (VI) Athletic field
 - (VII) Skating rink
- III. The aforementioned facilities are managed by the Yuan Ze University Physical Education Office. The Fitness Center is managed by the Fitness Center Management Committee. For the fees, procedures, and relevant regulations of the Fitness Center, please refer to the "Yuan Ze University Fitness Center Management Regulations" and "Yuan Ze University Fitness Center Management Implementation Rules."

Article 3 Opening hours and priority

- I. Opening hours of indoor facilities: Monday to Friday 8:00-21:00. Paid usage is available upon application on holidays (Saturdays 08:00-22:00, Sundays 10:00-22:00).
- II. Opening hours of the table tennis classroom (classroom 8003) in the basement of the Activity Center: Monday to Friday 17:00-21:00. Paid usage is available upon application on holidays (Saturdays 08:00-22:00, Sundays 10:00-22:00).

- III. Opening hours of the tennis courts: Monday to Friday 08: 00~21: 00. Paid usage is available upon application on holidays (Saturdays 08:00-20:00, Sundays 10:00-19:00 PM).
- IV. The priority for use of the facilities is as follows: PE classes, festivities organized by the University, sporting events organized by the Physical Education Office, varsity team training, inter-department competitions, and rentals.
- V. Departments applying to use facilities must obtain permission from the Office Affairs Meeting of the Physical Education Office if their usage of the facility will affect PE classes or scheduled sports activities.
- VI. The University faculty and staff have priority to use sports facilities every Wednesday from 16:00 to 18:30.
- VII. In winter and summer vacations, in addition to opening for teaching, sports camps, and varsity team training, the University's sports facilities are also available for paid usage upon application. The opening hours shall be determined separately according to the University's working hours during winter and summer vacations.

Article 4 Regulations for the use of various sports facilities

- I. General rules:
 - (I) Paid private classes are strictly prohibited in the University's sports facilities.
 - (II) Smoking, food, and outside vehicles are prohibited.
 - (III) Pets are not allowed in the facilities.
 - (IV) Exercising bare-chested is prohibited.
 - (V) Users must bring their own sporting equipment and wear clean sportswear and sneakers. Leather shoes are prohibited in the stadium.
 - (VI) All users shall respect the arrangements made by the managing staff (teachers, administrators) and pay attention to proper etiquette in order to maintain the cleanliness and safety of the facilities. The right to use the facilities may be revoked in cases of bad behavior or violations to the Measures.
 - (VII) Those who wish to use the University's facilities on holidays must first submit an application to the Physical Education Office and pay relevant fees to the Office of General Affairs. Those who have made applications will be given priority to use outdoor facilities.

- II. Special provisions:
- (I) To extend the service life of the courts and prevent any damage, protective mats should be laid down before stages or other equipment are set up for events or performances (only sports activities may be conducted in the dance, judo, and taekwondo classrooms).
 - (II) To protect the integrity of the grass area, users are prohibited from entering it and playing ball games on rainy days.
 - (III) High heel shoes, baseball/softball shoes, roller skates, and shoes with spikes longer than 0.6 cm are prohibited on the athletic field. Users should clean the soles of their footwear before entering to keep the venue clean and tidy.
 - (IV) When running on the athletic field, please run in a counterclockwise direction and use lanes 5, 6, 7, and 8 from left to right. Use the inner lanes as little as possible to extend the service life of the athletic field.
 - (V) Baseball and softball activities are strictly prohibited on the tracks, except for teaching purposes.
 - (VI) Climbing on all fencing around outdoor facilities is prohibited.
 - (VII) Before using the tennis courts during non-teaching hours from Monday to Friday, please bring your staff or student ID card to the swimming pool counter for registration.
- III. The fees, procedures, and relevant regulations for borrowing sports venues and sports equipment are governed by the "Yuan Ze University Rules for Use of Sports Facilities" and "Yuan Ze University Rules for Loaning Sports Equipment."

Article 5 The Measures shall be implemented upon approval in an Office Affairs Meeting of the Physical Education Office and notification to the University; the same applies to all subsequent amendments.