

Yuan Ze University Fitness Center Management Implementation Rules

2007.01.16	Passed in the 4th Fitness Center Operation and Management Planning Task Force Meeting in the 2002 academic year.
2007.05.24	Revised and approved in the 1st Fitness Center Management Committee Meeting in the 2006 academic year.
2008.03.19	Revised and approved in the 2nd Fitness Center Management Committee Meeting in the 2007 academic year.
2008.09.11	Revised and approved in the 1st Fitness Center Management Committee Meeting in the 2008 academic year.
2009.10.28	Revised and approved in the 1st Fitness Center Management Committee Meeting in the 2009 academic year.
2012.03.26	Revised and approved in the 1st Fitness Center Management Committee Meeting in the 2011 academic year.
2013.09.25	Revised and approved in the 1st Fitness Center Management Committee Meeting in the 2013 academic year.
2022.10.18	Revised and approved in the 1st Fitness Center Management Committee Meeting in the 2022 academic year.
2024.05.30	Revised and approved in the 3rd Fitness Center Management Committee Meeting in the 2023 academic year.
2025.07.28	Revised and approved in the 3rd Fitness Center Management Committee Meeting in the 2024 academic year.

Article 1. These rules are formulated in accordance with Article 4 of the "Yuan Ze University Fitness Center Management Regulations".

Article 2. Opening hours: The Center is open from Monday to Sunday. The swimming pool is open from 07:00 to 21:00 from Monday to Saturday, and from 14:00 to 19:00 on Sundays. The opening hours of the fitness rooms are from 15:00 to 21:00 from Monday to Saturday, and from 14:00 to 19:00 on Sundays. The Center will be closed on national holidays, Lunar New Year, and spring break, according to the University calendar. Classes and activity times will be announced within one week after the start of the semester. For winter and summer vacations, the swimming class times will be announced within one week after the end of the semester. The Physical Education Office is authorized to adjust the opening hours according to operating conditions, and shall announce the opening hours 7 working days in advance, except in case of force majeure events.

Article 3. Terms of use:

- I. With the exception of swimming classes, in which students enter the venue with the teacher, visitors must purchase a ticket and have their access verified in order to enter. Additionally, for ticket passes purchased prior to the price adjustment notice, visitors must pay the price difference to gain entry.
- II. Swimming pool rules:
 - (I) In consideration of public health, please do not spit, smoke, defecate, litter, or apply sunscreen and other oils in the swimming pool area.
 - (II) No food or drinks are allowed inside.
 - (III) All equipment in the area should be used with care, and compensation at cost will be incurred for any damage.
 - (IV) Before entering the pool, visitors must first shower in the shower room to keep the water clean, and do warm-up exercises for safety.
 - (V) Visitors must change their clothes in the changing room (please store clothing and other personal belongings properly; the Center shall not be responsible for any

lost items).

- (VI) Visitors must wear a swimming cap and swimsuit to enter the pool (white and transparent clothing is prohibited).
- (VII) Diving is strictly prohibited for safety reasons.
- (VIII) Children under 120 centimeters tall shall be accompanied by an adult.
- (IX) If you feel unwell while exercising, please stop immediately and notify on-site management staff.
- (X) Goggles, fins, balls, and toys are not allowed in the pool.
- (XI) All dangerous activities that endanger public safety are prohibited.

III. Fitness areas rules:

- (I) Please respect the rights and interests of other users. All users shall uphold maintenance responsibilities and moral obligations.
- (II) Use equipment with care. Rough usage or noise is strictly prohibited. Equipment must be returned to its original place after use.
- (III) Equipment and items must not be taken out without permission in any way. Violators shall be prosecuted for theft.
- (IV) All individuals entering the facility shall wear clothing that is flexible, breathable, and appropriate for physical activity. Garments made of heavy or rigid materials, such as jeans or work pants, are strictly prohibited. Likewise, attire such as skirts, dresses, and loose-fitting long garments that may impede the safe use of equipment shall not be permitted. Footwear must consist of athletic shoes that provide adequate slip resistance and support; the wearing of leather shoes, sandals, slippers, platform shoes, or entering the facility barefoot or shirtless is strictly prohibited. Clothing containing metal accessories, including but not limited to studs or zippers, is not allowed to prevent potential damage to equipment. Furthermore, pajamas, uniforms, and performance costumes not intended for exercise purposes should be deemed inappropriate attire.
- (V) With the exception of water, no food and drinks are allowed in these areas. Smoking, chewing gum and betel nut are strictly prohibited.
- (VI) Be considerate of others, do not occupy the same equipment for long periods of time and take turns using equipment.
- (VII) Visitors must present a towel upon entry, place it on any equipment they are using, and wipe away any sweat after use.
- (VIII) Playing around, making noise, or other behavior disturbing the normal use of the areas is prohibited.
- (IX) If the equipment is damaged due to improper use, the user shall be responsible for compensation. If any damage to equipment is found before use, please notify the on-site management staff immediately.
- (X) Users are advised to enter in groups and assist each other when operating equipment and maintaining safety.
- (XI) Failure to comply with the aforementioned requirements shall result in disciplinary measures imposed by the Center based on the severity of the violation. For a first offense, the user shall be given a verbal warning and prohibited from using the facility for the remainder of the day. In cases of repeated violations or refusal to cooperate, the violation shall be documented and the user's access to the facility may be temporarily suspended. For serious offenses, or if the user fails to rectify the behavior despite multiple warnings, their membership shall be revoked and the matter shall be referred to the relevant authorities for legal action.

IV. Individuals with the following circumstances are strictly prohibited from entering:

- (I) People with cardiovascular disease, brain disease, respiratory disease, skin disease, and other infectious diseases.
- (II) Those who fail to maintain public health.

- (III) Those who disrupt order and fail to uphold good morals.
- (IV) Those who do not listen to the instructions of the Center's staff and lifeguards.
- (V) Those who use someone else's ID.
- (VI) Those who are unwell.

Article 4.I. Application methods and fees:

Applicant's Identity	Identification Document	Fees			
		Change Card No.	Single	10 Entries	6 Months
Individuals with student status at this university	Certificate of Enrollment	50	150	1150	650
Yuan Ze University Full-time Faculty and Staff	Faculty and staff ID or other proof of identity		150	1150	—
Spouse or Direct Blood Relative of Yuan Ze University Faculty and Staff	Original copy of household registration transcript or other proof of identity		160	1300	3330
Yuan Ze University Alumni	An original copy of the university-issued diploma, a digital alumni certificate, or other valid proof of identity				
Far Eastern Group Employee	Employee ID or other proof of identity				
Spouse or Direct Blood Relative of Yuan Ze University Student or Alumni	Original copy of household registration transcript or other proof of identity				
General Public	None		200	1600	—

II. Application time and location:

- (I) Time: Applications will be accepted during the Center's opening hours.
- (II) Location: 320 No. 135, Yuandong Road, Zhongli District, Taoyuan City (1F counter of the Yuan Ze University Fitness Center Swimming Pool).
- (III) Contact number: (03) 4638800 ext 2951 or 2952.

III. Payment methods: Please bring the completed application form and relevant supporting documents to the Center in person to pay the fee at the counter.

IV. Conditions and rules for membership suspension and extension:

- (I) Those who are unable to engage in athletic activities due to special reasons, serious illness, or physical injury can submit a doctor's diagnosis or relevant certification. Once approved by the Physical Education Office, they may apply for suspension or extension or a refund based on the proportion of remaining days of their membership (if it is less than 15 days, it will be counted as half a month, and if it is over 15 days, it will be counted as one month).
- (II) Those who wish to extend their membership due to official trips abroad can apply using the following procedure:
 1. Complete the extension application form to apply for an extension.
 2. Supporting documents: Attach relevant documents such as Official Trip Dispatch

Form, Proof of Entry/Exit, etc.

3. Application deadline: Applications must be made before the expiration of membership; overdue applications shall not be processed.
4. Calculation of extension days: The number of days that can be extended after review shall be calculated based on the start and end dates of the official trip.
5. The application result must be reviewed and approved by the Physical Education Office before an extension can be obtained.

V. Refund conditions and regulations: Those who find that the Center does not meet their needs or that they can no longer use the Center for any reason within 7 days of applying for membership may fill out relevant documents to apply for a refund.

(I) Fill out the refund application form to apply for a refund.

(II) Please bring the original invoice when receiving a refund.

(III) Refund policy:

1. Individual fees for the actual number of days used shall be deducted from the refund amount.
2. Those who use the Center's membership for over two months are not eligible for a refund.

Article 5. These management implementation rules have been implemented after being approved by a Fitness Center Management Committee Meeting. The same applies to all subsequent revisions.